## Resolution by the Board of Directors

 Capitol Square Homeowners Association, Inc.WHEREAS, the Capitol Square Homeowners Association, Inc. (hereinafter referred to as the Association) is a corporate entity and owner of land affected by the proposed Planned Unit Development modification requested in District of Columbia as Zoning Commission Case 22-06, including but not limited to land containing private drives/alleys and the yard/grassy areas fronting individual homeowner property lines on G St. SW (see attached map);

WHEREAS, the Capitol Square Homeowners Association is a corporation created under the District of Columbia Nonprofit Corporation Act (see attached Articles of Incorporation) and has the legal authority to submit a Party Status application in this matter, just as any other corporation would have such authority;

WHEREAS, Section 7.1(m) of the Association's Bylaws (see attached Bylaws) empowers the Board of Directors (hereinafter referred to as the Board) to "exercise any and all powers, rights and privileges which a corporation organized under the District of Columbia Nonprofit Corporation Act by law may now or hereafter have or exercise" and Section 7.2 (i) of the Bylaws assigns to the Board the duty to ". . . intervene in . . . administrative proceedings in its own name on behalf of itself or an Owner on matters affecting the Property";

WHEREAS, the Bylaws in Section 7.1(j) empower the Board to "take all actions, as may be reasonably necessary or appropriate to perform the obligations of the Association, and to enforce or defend rights, obligations, easements, burdens and benefits under any and all agreements affecting the Property, including without limitation, providing all consents, waivers, approvals, appointments, responses to requests for approval, performing all maintenance obligations, bringing or defending a suit, causing a lien to be filed or foreclosed, or removed, and exercising all remedies available for enforcing or effectuating any of the provisions of such agreements";

WHEREAS, the President of the Board is (Bylaws Section 8.8(a)) "the principal executive officer of the Association and, subject to the control of the Board of Directors, shall direct, supervise, coordinate and have general control over the affairs of the Association, and shall have the powers generally attributable to the chief executive officer of the corporation";

WHEREAS, nothing restricts the ability of any individual Association members to submit their own Party Status application to the District of Columbia Office of Zoning in the matter of Case 22-06, and noting that any application made by the Association would be as a corporate entity and affected landowner;

WHEREAS, the Association provided opportunities to all Association members to contribute points of view on Zoning Case 22-06 via email and Google survey beginning fall 2021 and thereafter, and established a committee for the Association during the January 25, 2022 annual meeting, comprising of Board members and individual homeowners, some of whom have homes located in the 200 ft radius of the proposed development in Zoning Case 22-06, for the purpose of providing community insight, input, and support in framing a Party Status application 2022 (meeting minutes and emails can be provided to the Commission upon request);

WHEREAS, the Board previously decided by consensus to file for Party Status during regular Board meetings and reaffirmed via a unanimous written vote on September 9, 2022 (meeting minutes and emails can be provided to the Commission upon request);

WHEREAS, other parties, including the PUD applicant, 801 Maine Ave. SW PJV, LLC or its counsel, do not have standing to challenge whether the Board followed internal procedures to authorize the submission of a Party Status application, as only members of the Association have standing to file an action challenging whether the Association and its Board has complied with its own Bylaws;

Addendum to DC Zoning Case 22-06 Exhibit 22 "Request for Party Status in Opposition"

NOW, THEREFORE, BE IT RESOLVED THAT the undersigned, comprised of a majority of the Board of Directors of the Capitol Square Homeowners Association, consent and agree that the following resolution was made on the $9^{\text {th }}$ day of September, 2022, in accordance with District laws and the Bylaws of our Association (Section 6.7), that:

1. The Capitol Square Homeowners Association, Inc., through its Board of Directors, authorized the application for Party Status submitted on August 25, 2022 in the matter of District of Columbia Office of Zoning case 22-06 submitted by " 801 Maine Ave. SW PJV, LLC."
2. The President of the Board of Directors is authorized to be the Association's designated representative in these matters.
—DocuSigned by:
Erin Berg
Erin Berg, President

DocuSigned by:
Jude Graluam
Jude Graham, Vice President


Danielle German, Secretary


Carol Smith, Treasurer


Robert Holste, Member at Large


Alan McCain, Member at Large

Sasin Ven Johnson
Savin Ven Johnson, Member at Large

Addendum to DC Zoning Case 22-06 Exhibit 22 "Request for Party Status in Opposition"

Attachment 1: Site Map
Attachment 2: Articles of Incorporation
Attachment 3: Bylaws


## ARTICLES OF INCORPORATION

OF

## CAPITOL SQUARE HOMEOWNERS ASSOCIATION, INC.

In compliance with the requirements of the District of Columbia Nonprofit Corporation Act (D.C. Code 1981, Title 29, Chapter 5), the undersigned, all of whom are of full age, have this day voluntarily associated themselves together for the purpose of forming a corporation not for profit and do bereby certify:

## ARTICLE I

The name of the corporation is Capitol Square Homeowners Association, Inc. (hereinafter called the "Association").

## ARTICLE II PURPOSES AND POWERS OF THE ASSOCIATION

2.1 The Association does not contemplate pecuniary gain or profit to the members thereof, and the specific purposes for which it is formed are:
(a) To exercise all of the powers and privileges and to perform all of the duties and obligations of the Association as set forth in the Capitol Square Declaration of Covenants and Restrictions (hereinafter called the "Declaration"), and all Supplementary Declarations thereto, applicable to all or any part of the property subjected to the Declaration (the "Property") in the Land Records of the District of Columbia, as the same may be
amended from time to time as therein provided, said Declaration being incorporated herein and made a part hereof. Unless the context requires otherwise, the term Declaration shall include all Supplementary Declarations.
(b) To provide for the maintenance, preservation and architectural control of the Lots and Common Areas (as said terms are defined in the Declaration) within that certain Property as described in the Declaration, and any and all other properties which may be annexed thereto in accordance with the provisions of the Declaration.
(c) To promote the general health, safery and welfare of the residents within the residential community created at the Propeny.
(d) To exercise all of the powers and privileges and to perform all of the duties and obligations of the Association as set forth in any and all easernent and cost-sharing agreements and other agreements affecting the Property, as the same may be amended from time to time.
2.2 Without limiting the generality thereof, subject to such limitations as are set forth in the Declaration, said powers and duties of the Association shall be:
(a) To acquire (by gift, purchase or otherwise), own, hold, improve, maintain, manage, lease, pledge, convey, transfer or dedicate real or personal property for the benefit of its members in connection with the affairs of the Association, except that the acquisition, mortgaging or disposal of Common Areas or improvements, or both, shall be subject to the provisions of the Declaration.
(b) To establish, and amend from time to time, rules and regulations for the use of the Association's property.
(c) To review, modify, and approve architectural standards adopted by the Architectural Review Board in accordance with the provisions of the Declaration.
(d) To fix, levy and collect assessments as provided in the Declaration.
(e) To pay all expenses incident to the conduct of business of the Association.
(f) To enter into, make, grant, perform, enforce and vacate contracts, agreements, licenses, leases, easements and/or rights-of-way over and across the Common Areas, as may become necessary, or as deemed reasonable by the Board of Directors, or chose anticipated pursuant to easement and cost-sharing agreements and other agreements affecting the Property, or as otherwise provided in accordance with the provisions of the Declaration.
(g) To employ, enter into contracts with. delegate authority to and supervise such persons or entities as may be appropriate to manage, conduct and perform the business obligations and duties of the Association.
(h) To participate in mergers and consolidations with other corporations as provided in the Declaration.
(i) To perform such acts, as may be reasonably necessary or appropriate, including bringing suit, causing a lien to be foreclosed or suspending membership rights, for
enforcing or effectuating any of the provisions of the Declaration, these Articles, and the Bylaws of the Association.
(j) To take all actions, as may be reasonably necessary or appropriate to perform the obligations of the Association, and to enforce or defend rights, obligations, easements, burdens and benefits under any and all agreements affecting the Property, including without limitation, providing all consents, waivers, approvals, appointments, responses to requests for approval, performing all maintenance obligations, bringing or defending a suit, causing a lien to be filed or foreclosed, or removed, and exercising all remedies available for enforcing or effectuating any of the provisions of such agreements.
(k) To regulate the external design, appearance and location of the Association's property and the improvemeats thereon in such a manner so as to preserve and enhance values and to maintain a harmonious relationship among the structures and the natural vegetation and topography.
(l) To form subsidiary corporations.
(m) To exercise any and all powers, rights and privileges which a corporation organized under the District of Columbia Nonprofit Corporation Act by law may now or hereafter have or exercise.

## ARTICLE III

## MEMBERSHIP AND VOTING

3.1 Every person or entity who is a record owner of a fee or undivided fee interest in any Lot which is subject to the Declaration shall be a member of the Association. The foregoing is not intended to include persons or entities who hold an interest merely as security for the performance of an obligation. The Association shall have two classes of members as follows:

Class A. Class A members shall be all owners of Lots, except the Class B member. Class A members shall be entitled to one vote for each Lot owned.

Class B. The Class B member shall be Capitol Square Homes LLC a District of Columbia limited liability corporation (the "Declarant"), its successors and assigns (i) to whom the Declarant assigns any or all of its rights as Declarant pursuant to the Declaration, by assignment recorded in the Land Records of the District of Columbia, or (ii) who is a purchaser at foreclosure with respect to the Declarant's interest in the Property or a grantee in a deed in lieu of foreclosure from the Declarant, who acquires not less than five (5) lots. The Class B member shall have three (3) votes for each Lot in which it owns a fee or undivided fee interest.

The Class B membership and Class B voting rights shall cease, and be converted to a Class A membership with Class A voting rights, upon the earlier to occur of the following events: (i) when at least seventy-five percent ( $75 \%$ ) of the Lots at the Property have been
conveyed by the Declarant to individuals or entities other than the Declarant or an assignee or successor to the Declarant as described hereinabove, or (ii) five (5) years after settlement on the sale of the first Lot to an Owner other than the Declarant; provided, however, that in the event of the annexation of additional properties pursuant to the Declaration, the Class B membership shall be revived with respect to those Lots contained in the annexed property, which Class B membership shall cease and be converted to Class A membership with Class A voting rights upon the earlier to occur of the following events: (i) when at least seventy-five percent $(75 \%)$ of the Lots in such annexed property have been conveyed by the Declarant to individuals or entities other than the Declarant or an assignee or successor to the Declarant as described hereinabove, or (ii) five (5) years after the date of recordation of the Supplementary Declaration subjecting such annexed property to the provisions of the Declaration.

If any membership is held by more than one person, the voting rights appurtenant to that membership may be exercised by any one of the members holding that membership, unless any objection or protest by any other holder of such membership is made prior to the completion of a vote, in which case the vote for such membership shall not be counted, but the member whose vote is in dispute shall be counted as present at the meeting for quorum purposes if the protest is lodged at such meeting. Except in the case of the Class B voting rights, in no event shall more than one vote be cast with respect to any Lot.
3.2 Class A members and Class B members shall have voting rights, as the same are expressly set forth in the Declaration, including the right to approve (i) a raise in the maximum
annual assessments which is greater than allowed by the Declaration, (ii) special capital improvement assessments, (iii) mergers, consolidations or dissolution of the Association, (iv) the conveyance, dedication or mortgaging of the Common Areas, and (v) amendments to the Declaration and to the Supplementary Declaration.
3.3 Except as provided otherwise by law, where a vote of the members is required, the Board of Directors sball determine by resolution whether the questions shall be decided by ballot vote at a meeting or by mail or at polling places designated by the Board, and shall give notice thereof as provided in the Bylaws.

## ARTICLE IV

## BOARD OF DIRECTORS

The affairs of this Association shall be managed by a Board of Directors. Except for directors appointed by the Declarant pursuant to the Bylaws of the Association, a director must be a member of the Association or an officer of a corporation which is a member of the Association, or a partmer in a partnership which is a member of the Association, or a trustee of a trust which is a member of the Association. The number and method of selection shall be as provided in the Bylaws of the Association. The initial Board of Directors shall consist of three (3) Directors appointed by the Declarant. The names and addresses of the persons who are to act in the capacity of Directors until the selection of their successors are:

Name
Le Roy Eakin, III

Robert D. Youngentob

Frank W. Connoley

Address
c/o Eakin-Youngentob Associates, Inc. 1000 Wilson Boulevard, Suite 2720 Arlington, Virginia 22209
c/o Eakin-Youngentob Associates, Inc. 1000 Wilson Boulevard, Suite 2720 Arlington, Virginia 22209
c/o Eakin-Youngentob Associates, Inc. 1000 Wilson Boulevard, Suite 2720 Arlington, Virginia 22209

## ARTICLE V

## DURATION

The corporation shall exist perpetually unless dissolved as provided in Article VI.

## ARTICLE VI

## DISSOLUTION

The Association may be dissolved at a duly held meeting at which a quorum is present upon the approval of (i) at least seventy-five percent ( $75 \%$ ) of the votes, in person or by proxy, of the Class A members, (ii) the Class B member, if the Class B membership still exists, and (iii) at least sixty-seven percent ( $67 \%$ ) of the First Mortgagees (as defined in the Declaration). Prior to dissolution of the Association, other than incident to a merger or consolidation, the assets of the Association shall be offered for dedication to the District of

Columbia. In the event that such dedication is refused acceptance upon dissolution, such assets shall be granted, conveyed and assigned to any non-profit corporation, association, trust or other organization to be devoted to similar purposes. Upon dissolution, Articles of Dissolution shall be filed with the District of Columbia.

ARTICLE VII SEVERABILITY

Invalidation of any of these articles or sections of articles by judgment or court order shall in no way effect any other provisions, which shall remain in full force and effect.

## ARTICLE VIII

## REGISTERED AGENT

The address including street and number and zip code, of the initial registered office are as follows:
8.1 The initial registered office of the Association is located at 5060 Millwood Lane, Washington, D.C. 20016 located in the District of Columbia.
8.2 Le Roy Eakin, III, who is a resident of the District of Columbia, and whose business address is 5060 Millwood Lane, Washington, D.C. 20016, is hereby appointed the initial registered agent of the Association.

## ARTICLE IX

## ANNEXATION

Additional properties may be annexed to the area subject to the Association as provided in the Declaration.

## ARTICLE X <br> INCORPORATORS

The names and addresses of the Incorporators are as follows:

## Name

Le Roy Eakin, III

Robert D. Youngentob

Frank W. Connoley

Address
c/o Eakin-Youngentob Associates, Inc. 1000 Wilson Boulevard, Suite 2720 Arlington, Virginia 22209
c/o Eakin-Youngentob Associates, Inc. 1000 Wilson Boulevard, Suite 2720 Arlington, Virginia 22209
c/o Eakin-Youngentob Associates, Inc. 1000 Wilson Boulevard, Suite 2720
Arlington, Virginia 22209

## ARTICLE XI

## AMENDMENTS

Amendment of these Articles shall require the approval of (i) at least seventy-five percent ( $75 \%$ ) of the votes of the Class A members and (ii) consent of the Class B member, so long as the Class B membership exists.

IN WITNESS WHEREOF, for the purpose of forming this corporation under the laws of the District of Columbia, we, the undersigned, constituting the incorporators of this Association, have executed these Articles of Incorporation as of the 27 day of 10 tute 6 1999.


## COMMONWEALTH OF VIRGINIA ) ) ss: <br> )

1, Jennifer L. Art , a Notary Public, hereby certify that on the $\Rightarrow 7 \pm$ day of October, 1999, Le Roy Eakins, III, Robert D. Youngentob and Frank W. Connoley appeared before me and signed the foregoing document as incorporators; and have averred that the statements therein contained are true.


My commission expires; 113102

## WRITTEN CONSENT OF REGISTERED AGENT

The undersigned, Le Roy Eakin, III, whose address is 5060 Millwood Lane, Washington, D.C. 20016, hereby consents to his appointment as registered agent for the service of process for Capitol Square Homeowners Association, Inc., a District of Columbia nonprofit corporation, said appointment to commence from the date hereof and to continue until the undersigned withdraws as registered agent by written notice to said nonprofit corporation or said nonprofit corporation informs the undersigned by written notice of a substitute appointment. The undersigned certifies that he is a resident of the District of Columbia.

IN WITNESS WHEREOF, the undersigned has on this 27 th day of Octobue, 1999 signed, sealed and delivered this consent as his act and deed.

## REGISTERED AGENT



## ARTCLEI

## PURPOSE

1.1 Association. Capitol Square Homeowners Association, Inc ("Association") is a non-proft corporation, organized under the District of Columbia Nonproht Corporation Act, with its registered office at the address of its Registered Agent on file with the Copprations Division of the District of Columbia Department of Consumer and Regulatory Affair and its principal offce at 1000 Wilson Boulevard, Suite 2720, Arlington, VA 22209. These Bylaws are adopted for the administration, reguiation and management of the affairs of the Association.
1.2 purpose. The purposes for which the Association is fomed are (a) to provide for the maintenance, preservation and architectural control of the Lots and Common Areas withm. that certain property situated in the District of Columbia (the "Property"), as said Property is described in that certain Deciaration of Covenants and Restrictions (the "Declaration"), as amended from time to time, recorded among the Land Records of the District of Columbia, (b) to promote the general health, safety and welfare of the residents within the residential community created at the Property, and (c) to exercise all of the powers and privileges and to perom all of the duties and obligations of the Association as set forth in the Declaration, and all Supplementary Decharations thereto applicable to all or any part of the Property subjected to the Declaration, as amended from time to time as provided therein.
1.3 Terms Defined in Declaration. Terms used in these Bylaws which are defned in the Declaration shall have the same meaning and defintion as in the Declaration. The Declaration is hereby incorporated herein and made a part hereof.
1.4 Controling Laws and Instruments. These Bylaws are controlled by and shall always be consistent with the provisions of the District of Columbia Nonprofit Corporation Act, the Declaration, and the Articles of Incorporation of the Association flled with the Corporations Division of the District of Columbia Deparment of Consumer and Regulatory Affars, as any of the foregoing may be amended from time to time.

## ARTICLEII

## OFEICES OF THE ASSOCIATION

2.1 Erincipal Office. The Board of Dhectors, in its discretion, may fix and may change from time to time, the location of the principal offec of the Association
2.2 Registered Office and Agent. The District of Columbia Nonproft Corporation Act requires that the Association have and continuously maintain in the District of Columbia a registered office and a registered agent whose business office is identical with such registered office. The registered office need not be the same as the principal office of the Association. The initial registered office and the initial registered agent are specifed in the Articles of Incorporation of the Association, but may be changed by the Association at any time, whthout anendrant to the Articles of Incorporation, by filing a statement as specified by the District of Columbia Nonprofit Comporation Act

## ARTICLE MI

## MEMBERSTIP AND VOTING RIGHTS

3.1 Membershin. Every person or entity who is a record owner of a fee or undivided fee interest in any Lot which is subject to the Declaration shall be a Member of the Association. Membership shall be appurtenant to and may not be separated from ownership of any Lot. Ownership of such Lot shall be the sole qualincation for such membership. Where thore than one person holds interest in any Lot, all such persons shall be Members.
3.2 Voting Rights. The Association shall have two classes of voting memberships:

Class A. Class A Members shall be all Owners, whth the exception of the Declarant, and Class A Members shall be entitled to one (1) vote for each Lot owned, provided, however, that the Declarant shall become Class A Members after the conversion of the Class B membership to a Class A membership in accordance with the Declaration and this Section 3.2 and shall thereater be entitied to one (1) vote for each Lot owned.

Class B . The Class B Member shall be the Declarant, or any successor or assignee (A) to whom the Declarant assigns any or all of its rights as Declarant pursuant to the Declaration by assignment recorded among the Land Records of the District of Columbia or (B) who is a purchaser at foreclosure with respect to the Declarant's interest in the Property or a grantee in a deed in Hew of foreclosure from the Deciarant, who acquires not less than five (5) lots. Such assignment under clause ( $A$ ) of the foregong semtence shall only operate as to the land which is owned by such successor or assign and which is specifically identified in the instrument of
assignment. The Class B Member shall be entitled to three (3) votes for each Lot in which it owns a fee or undivided fee interest. The Class B membership and Class B voting rights shall be converted to a Class A membership with Class A voting nights, upon the earlier to occur of the following events
(a) when at least seventy-five percent ( $75 \%$ ) of the Lots at the Property have been conveyed by the Declarant to individuals or entities other than the Declarant, or an assignee or successor to the Declarant as described hereinabove, or
(b) Give (5) years following the settlement on the sale of the first Lot to an Owner other than the Declarant, or an assignee or successor to the Deciarant as described hereinabove;

Provided, however, that in the event of the annexation of additional properties pursuant to the Declaration, the Class B membership shall be revived with respect to those Lots contained in the annexed property, which Class B menbership shall cease and be converted to Class A membership with Class $A$ voting rights upon the earlier to occur of the following events
(a) When at least seventy-five percent ( $75 \%$ ) of the Lots in such annexed property have been conveyed by the Declarant to individuals or entities other than the Declarant or an assignee or successor to the Declarant as described hereinabove; or
(b) five (5) years after the date of recordation of the Supplementary Declaration subjecting such annexed property to the provisions of the Declaration.

ARTICLE IV

## MEETINGS OF THE MEMBERS

4.1 Place of Meetings. Meetings of the Association shall be held at such place within the District of Columbia, as the Board of Directors shall determine.
4.2 Annual Meetings. The first anual meeting of the Association shall be held within one (1) year from the date of incorporation of the Association, and each subsequent regular annual meeting of the Association shall be held in the same month of each year thereafter, on a date and at an hour set forth in the notice of meeting sent to each Member in the manner set forth in Section 4.4 below, provided, however, the date of the first annual meeting after the conversion of the Class B membership to Class A membership in accordance with Section 3.2 hereof may be
set by the Board of Directors and the annual meeting of the Association shall take place in the same month of each year thereafter at an hour set forth in the notice of meeting sent to each Member in the manner set forth in Section 4.4 below. At such meetings, the Members may transact business of the Association as may properly come before the meeting.
4.3 Special Meetings. Special meetings of the Association may be called at any time by the President, or by the Board of Directors, upon written request of the Members to which at least twenty-five percent ( $25 \%$ ) of the Class A votes in the Association are allocated.
4.4 Notice of Meetings. Written notice of each meeting of the Association shall be given by, or at the direction of, the President or Secretary of the Association by hand delivery or by mailing a copy of such notice, postage prepaid, or a combination thereof, not less than ten (10) days, nor more than sixty ( 60 ) days, before such meeting to each Member entitled to vote thereat, addressed to the Member's address last appearing on the books of the Association, or supplied by such Member to the Association in writing for the purpose of notices. Such notice shall specify the place, day and hour of the meeting, and, in the case of a special meeting, the purpose of the meeting.
4.5 Quonm. The presence at a meeting of Members of the Association entitled to cast, or of proxies entitled to cast, fifteen percent ( $15 \%$ ) of the outstanding Class A votes in the Association and the representation by presence or proxy of the Class B membership, so long as it shall exist, shall constitute a quorum for any action, except as otherwise provided in the Articles of Incorporation, the Declaration or these Bylaws. An affirmative vote of a majority of the votes present at which a quorum is in attendance in person or by proxies shall be necessary to transact business and to adopt decisions binding on all Members.

If such quonum shall not be present or represented by proxy at any meeting, then without notice other than an announcement at the meeting, the quorum requirement may be reduced to constitute at least ten percent ( $10 \%$ ) of the outstanding Class A votes and the representation by presence or proxy of the Class $B$ membership, so long as it shall exist, provided that in order for the reduced quorum to apply, the purpose of the meeting shall remain the same as that recited in the original notice given to all Members
4.6 Proxies. At all meetings of the Association, each Member may vote in person or by proxy. All proxies shall be in writing and filed with the Secretary of the Association at or before the time of such meeting in person, by first-class mall, by courier service, or by electronic mail. Proxies may be granted by a Member in favor of only: (i) another Member of the Association or an Occupant of a Living Unit at the Property; (ii) the mortgagee for such Member's Unit, (iii) an officer or Director of the Association, (iv) with respect to a non-resident Member, the Member's attorney or rental agent, (v) the Declarant,.. Every proxy shall be revocable and shall automatically cease upon conveyance by the Member of his or her Lot. No proxy shall extend beyond a period of six (6) months.
4.7 Voting List. At least ten (10) days before each meeting, a complete list of the Members, with the address of each, shall be compiled by the Secretary of the Association. During that ten (10) day period prior to the meeting, the list of Members shall be subject to inspection by any Member at any time during usual business hours at the Association's principal office. Such list shall also be produced and kept open at the time and place of the meeting and shall be subject to the inspection of any Member during the whole time of the meeting for the purposes thereof. The original record of Members shall be prima facie evidence as to who are the Members entitled to examine such list or records or to vote at any meeting of Members.
4.8 Voting. The vote for any Lot, the ownership of which is held by more than one Owner, may be exercised by any one of them, unless an objection or protest by any other holder of an interest in the Lot is made prior to the completion of the vote, in which case the vote for such Lot shall be exercised as the persons holding such interest shall determine between themselves. Should the joint owners of a Lot be unable, prior to the completion of a vote, to agree upon how they will vote on any issue, the vote of such membership for that Lot on such issue shall not be counted, but the membership whose vote is in dispute shall be counted as present at the meeting for quorum purposes if the objection or protest is lodged at such meeting. Except in the case of the Class B voting rights, in no event shall more than one (1) vote be cast with respect to any Lot.

Except as provided otherwise by law, where a vote of the members is required, the Board of Directors shall determine the method by which the questions shall be decided. Such method may include a ballot vote at a meeting or at polling places designated by the Board of Directors, by show of hands or such other method that the Board determines by resolution and notifies the Members of prior to any vote.

## ARTICLE V

## THE BOARD OF DIRECTORS

5.1 The Board of Directors During the Declarant's Class B Membership Period. The intial Board of Directors shall be selected by the Declarant, acting in its sole discretion, and shall serve at the pleasure of the Declarant until the conversion of the Class B membership to Class A membership as provided for in Section 3.2 hereof, unless the Declarant shall elect to surrender this right to select Directors at any earler time. The names of the initial Directors selected by the Declarant are set forth in the Articles of Incorporation.

Not later than sixty (60) days after the Class B membership is converted to Class A membership, the Board shall call a special meeting for the purpose of electing three (3) Directors

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to serve until the next anual meeting of the Astociation. Upon such glection the intial Directors selected by the Declarant shall submit their resignations.
5.2 The Board of Directors After the Declarant's Class B Membership Period. At the frst annual meeting of the Association after the said conversion of the Declarant's Class $B$ membership to a Class A membership, and at each annual meeting of the Association thereafter, Directors shall be elected.

The intial terms of the elected Directors shall be fxed as follows mitilly, the tem of one Director shall be fixed at one (l) year, the term of one Director shall be fred at wo (2) years, and the tem of the thrd Director shall be fxed at three (3) years. A the expurtion of the initial tem of offce of each respective member of the Boart of Directors, a succescor shall be elected to serve for a sem of three (3) years. Directors shall continue in offce unti their successors have been elected, unless a Dinector resigns, is removed or becomes disqualifed to be a Director

The number of Drectors and their tems may be changed by amendment to these Bylaws in accordance with the provisions of Article X hereof, provided that the number of Directors shall not be reduced below thee (3) nor be increased to more than seven (7).

53 QualfcationsNomination. Except for Directors apponted by the Declarant an clected Director must be an Owmer of Lot withm Phe Pronty or be an offeer of a corporate Owner of a Lot, of a partner in a pantnership owning a Lof, or a tnastee of a Trust owning a Lot within the Property. If a Director ceases to be an Owner of a Lot, or a corporate officer, partner or a tustee of an entity which owns a Lot, such Director's term as Director shall immediately temminte, and a new Drector shall be selected as promptly as possible by the remaining Directors to take such Director's place. A Directormay be reelected, and there shall be no limit as to the number of terms a Director may serve.

Nomination for election to the Board of Diectors shall be made by a nominating committee appointed by the Board of Diectors. Nominations may also be made from the floor at the anmal meeting. The nominating commitee shall consist of a Chaman, who shall be a member of the Board of Directors, and two or more other Members of the Assoctation. The mominaing commitee shall make as many nominations for election to the Board of Directors as it shall in its Giscretion determine, but not less than the number of vacancies that are to be alled. Such nominations may only be made from among the Members.

54 Election. So long as Class B membership exists, the Declarant shai be entitied to appoint the members of the Board of Drectors as provided in Section 5 I hereof. Subsequent election of all members of the Board of Directors shall be by writen ballot. At such election, the Nembers or their proxies may cast, in respect to each vacancy, as many votes as they are entithed
to exercise under the provisions of the Declaration. The persons receiving the largest number of votes shall be elected. The terms of the elected Directors shall be as set forth in Section 5.2 of this Article. Cumulative voting is not permitted.
5.5 Resignation/Removal of Directors, Any Director may resign at any time by giving whiten notice to the Secretary of the Association, stating the effective date of such resignation. Acceptance of such resignation shall not be necessary to make the resignation effective. Except for Directors appointed by the Declarant, which Directors may be renoved only by the Declarant so long as the Class B membership exists, any Director may be removed from the Board, with or without cause, by a majority vote of the Members of the Association.
5.6 Vacancies in Directors. Any vacancy occurring in the Board of Directors shall be nilled by the affirmative vote of a maforty of the remaining Directors, though less than a quorum of the Board of Directors; provided, however, that so long as the Class B membership exists, any vacancy occuring in a Directorship appointed by the Declarant shall be filled by appointment by the Declarant. A Director elected or appointed to fill a vacancy shall be elected or appointed for the unexpired term of his or her predecessor in office, or until the next annual meeting and election, whichever occurs first. A Directorship to be filled by reason of an increase in the number of Directors shall be flled only by vote of the membership.
5.7 Compensation. No Director shall receive compensation for any service he or she may render to the Association. However, any Dirctor may be reimbursed for his or her actual expenses incurred in the performance of his or her cuties.

## ARTICLE VI

## MEETNGS OF THE BOARD OF DRECTORS

6.1 Regular Meetings. Regular meetings of the Board of Directors shall be held as the needs of the Association dictate, but at least quarterly upon not less than five (5) days written notice to all Directors, at such place and hour as may be fixed from time to time by resolution of the Board. For purposes of this Article, written notice shall include electronic mail.
6.2 Special Meetings. Special meetings of the Board of Directors shall be hed when called by the President of the Association, or by any two Directors, upon not less than three 3) days written notice to each Director.

63 Pupose of Meetings. Neither the business to be transacted at, nor the purpose of, any regular of special meeting of the Board of Directors need be specified in the notice or waiver of notice of such meeting.
6.4 Quorm. A majority of the number of Directors shall constitute a quonum for the transaction of business. Every act or decision done or made by a majorty of the Directors present at a duly held meeting at which a quonum is present shall be regarded as the act of the Board.
6.5 Proxies. A Director shall not be entited to vote by proxy at any meeting of the Directors
6.6 Waver of Notice. A Drector may watwe any notice before or after the date and time stated in the notice, and such waiver shall be equivalent to the giving of such notice. The waiver shall be in witing, signed by the Director entitled to the notice, and filed with the minutes or corporate records. A Director's attendance at or participation in a theeting waives any required notice to him of the meeting unless the Director, at the beginning of the meeting, or promptly upon his arival, objects to holding the meeting or transacting business at the meeting and does not thereafter vote for or assent to action taken at the meeting.
6.7 Action Taken Without a Meeting. The Directors shall have the right to take any action in the absence of a meeting which they could take at a meeting by obtaining the mritten consent of all the Directors. Any action so approved shall have the same effect as though taken at a meeting of the Directors.

## ARTICLE VII

## POWERS AND DUTIES OR THE BOARD OF OIRECTORS

7.1 Powers. The Board of Directors shall have the power to:
(a) administer and enforce the covenants, conditions, restrictions, easements, uses, fmitations, obligations and all other provisions set forth in the Declaration;
(b) establish, make and enforce complance with such reasonable rules and regulations as may be necessary to govem the use of the Common Areas and facitities focated thereon as provided in the Decharation, and the personal conduct of the Members and their guests thereon, and the right to amend the same from time to time, and establish penalties for the violation of same;
(c) exercise for the Association all powers, duties and authonty vested in or delegated to the Association and not reserved to the membership by other provisions of these Bylaws, the Articles of Incoporation, or the Declaration:
(d) acquie, own, hold, improve, maintain, manage, lease, pledge, convey, transfer, or dedicate real or personal property for the benefit of the Members in connection with the affairs of the Association, except the acquisition, mortgaging, or disposal of Common Areas which shall be subject to the provisions of the Declaration:
(e) fix, levy, and collect assessments as provided in the Declaration;
(1) hire and terminate a managing agent or such other employees as they deen necessary, and to prescribe their duties. All of the powers and duties granted to the Board hereunder may be delegated to a managing agent; provided however that such delegation shall not relieve the Board of Directors of any responsibility therefor;
(g) enter into, make, perfom, enforce and vacate contracts, agreements, licenses, leases, easements and/or rights-of-way over and across the Common Areas as provided in the Declaranion;
(h) participate in mergers and consolidations with other corporations as provided in the Declaration,
(i) perform such acts, as may be reasonably necessary or appropniate, including bringing suit, causing a lien to be foreclosed or suspending membership rights, for enforcing or effectuating any of the provisions of the Declaration, the Articles, and these Bylaws of the Association;
(0) take all actions, as may be reasonably necessary or appropriate to perform the obligations of the Association, and to enforce or defend rights, obligations, easements, burdens and benefits under any and all agreements affecting the Property, including without limitation, providing all consents, waivers, approvals, appontments, responses to requests for approval, perfoming all maintenance obligations, bringing or defending a suit, causing a fien to be fled or foreclosed, or removed, and exercising all remedies available for emforcing or effectuating any of the provisions of such agreements;
(k) regulate the external design, appearance and location of the Association's property and the improvements thereon in such a manner so as to preserve and enhance values and to maintain a hamonious relationship among the structures and the natural vegetation and topography, acting through the Architectural Review Board which shall be comprised of three (3) Members of the Association appointed by the Board of Directors, provided that so long as the

Declarant's Class B membership rights shall exist, the Declarant shall have the sole right to appoint all three (3) members of the Architectural Review Board,
(I) form subsidary corporations; and
(m) exercise any and all powers, rights and privileges which a corporation organized under the District of Columbia Nonprofir Corporation Act by law may now or hereafter have or exercise.
7.2 Duties. It shall be the duty of the Board of Directors to
(a) cause to be kept a complete record of all its acts and comporate affars and 10 present a statement thereof to the Members at the anmual meeting of the Association, or at any special meeting when such statement is requested in witing by Members representing at least twenty-five percent ( $25 \%$ ) of the votes of the Class A membership, and
(b) supervise all officers, agents and employees of this Association, and to see that their duties are propety performed; and
(c) as more fully provided in the Declaration, to:
(i) establish the amual operating budget for the Association which shall provide, without limitation, for the management, operation and maintenance of all Common Areas and other areas for which the Association is responsible; and
(ii) frx the amount of the Amual Assessments and the maximum Ammal Assessment rate; and
(ii) fix the amount of any Capital improvement Assessments, Restoration Assessments, Easement, Maintenance and Cost-Sharing Agreement Special Assessments and any other Special Assessments pursuan to the Declaration.
(d) collect all assessments as levied by the Board of Directors from the Owners as are authorized in the Declaration. From the assessments collected, provide for the maintenance, tepair and replacement of the Common Areas as required by the Declaration, maintan all policies of insurance and provide for such other expenses, together with the establishment of necessary reserves as are required by the Declaration or are deemed necessary by the Board of Directors in their discretion, and
(e) prepare, record and foreclose the fien against any Lot for which assessments are not paid or bring an action at law against the Owner personally obligated to pay the same; and
(f) establish a reasonable late fee, an interest rate, and other penalties for non-payment of assessments in accordance with the Declaration, as the Board, in its discretion, may determine from time to time and uniformly applied; and
(g) procure and maintain adequate habhty insurance and hazard insurance on insurable mprovements located on the Common Areas in accordance with the Declaration and such other insurance policies as the Board deems necessary or advisable; and
(h) keep in good order, conditon and repair all of the Common Areas and other areas for which the Association is responsible in accordance with the Declaration, and
(i) institute, defend, or intervent in ltigation or administrative proceedings in its own name on behalf of itself or an Owner on matters affecting the Property, subject to the provisions of the Declaration, and
(j) enioin or seek damages from, of assess penalties and assessments against individual Owners for violation(s) of the provisions of the Declaration, the Bylaws, the Articles or the Book of Resolutions of the Association as more fllly provided for in the Declaration, and
(k) suspend the right of an Owner to vote and such Owner's other membership rights for non-payment of assessments; and fle a lien against a Lot as provided in the Declaration, and
(l) furmish upon demand and for a reasonable charge, a certifcate to an Owner or such Owner's First Mortgagee signed by an officer of the Association (or its agent) setting forth whether the assessments on a specifed Lot have been paid. A properly executed centifcate of the Association as to the status of the assessments on a Lot is binding on the Association as of the date of its issuance; and
(m) cause all officers or employees having fiscal responsibilities to be bonded, in accordance with the Declaration; and
(n) enter upon a Lot when necessary without being guity of trespassing in the performance of its duties as outlined in the Declaration, and
(o) borrow money, provide such security as is necessary, provided that such borowing has the prior written approval of at least sixty-seven percent ( $67 \%$ ) of the Class $A$

Members who are entitled to vote and the Class B Member, so long as the Class B membership shall exist; and
(p) exercise any other powers conferred by the Declaration, Articles or Bylaws for the Association; and
(9) exercise all other powers necessary for the proper governing and operation of the Association.

73 Committees. The Board of Drectors shall appont a nominating committee, as provided in these Bylaws, and any other committees as deemed appropniate by the Board of Directors in carying out its purposes.

## ARTICLE VII

## OFHCERS AND THEIR DUTES

8.1 Emumeration of Offcers. The officers of this Association shall be a President, Vice-President, Secretary and Treasurer, who shall be elected by the Board of Directors, and such other officers as the Board may from time to time by resolution create. The President, Secretary and Treasurer of the Association shall at all times also be members of the Board of Directors. Other officers may or may not be members of the Board of Directors.
8.2 Election of Officers. The election of officers shall take place at the frst reguiar meeting of the Board of Directors following each annual meeting of the Association.

83 Tem. The officers of this Association shall be elected annually by the Board and each shall hold office for one (1) year or until their successors are appointed, whichever is later unless he or she shall sooner resign, or be removed, or otherwise disqualified to serve.
84. Suecial Appointments. The Board may elect such other officers as the affairs of the Association may require, each of whom shall hold office for such period, have such authority, and perform such duties as the Board may, from time to time, determine

85 Resignation and Removal. Any officer may be removed from office with of without cause by the Board whenever in the Board's judgment the best interest of the Association will be served thereby.
8.6 Vacancies. A vacancy in any office may be filed by appointment by the Board The officer appointed to such vacancy shall serve for the remainder of the term of the officer he or she replaces.
8.7 Multide Officers. The offices of Sectetary and Treasurer may be held by the same person. No person shall simultaneously hold more than one of any of the other offces, except in the case of special offices created pursuant to Section 8.4 hereof

### 8.8 Duties. The duties of the officers are as follows.

(a) President. The President shall be the principal executive officer of the Association and, subject to the controt of the Board of Directors, shall direct, supervise, coordinate and have general control over the affars of the Association, and shall have the powers generally attributable to the chief executive officer of the corporation. The President shall preside at all meetings of the Board of Directors and the Association (subject to paragraph (b) below)
(b) Vice President The Vice President may act in the place of the President in the case of the President's absence or mability to act, and shall perform such other duties and have such authonty as is from time to time delegated by the Board of Directors or by the President
(c) Secretary. The Secretary shall be the custodian of the records of the Association; shall see that all notices are duly given in accordance wh the provisions of these Bylaws and the Declaration and as required by law, shall see that the books, teports and other documents and records of the Association are properly kept and hled; shall take or cause to be taken and shall keep minutes of the meetings of the Board of Directors; shall keep at the principal office of the Association a record of the names and addresses of the Members, and, in general, shall perform such other duties as may, from tme to time, be assigned by the Board of Directors or by the President.
(d) Treasurer. The Treasurer shall have charge and custody of, and be responsible for, all funds of the Association; shall cause all such funds to be deposited in the name of the Association in such depositories as shall be designated by the Board of Directors, shall cause such funds to be disbursed in payment of valid obligations of the Association; shall cause to be kept correct and complete financial records and books of account and records of financial transactions and of the financial condition of the Association, and shall submit such reports thereof as the Board of Directors may, from time to time, require; shall cause an annual audit of the Association's books to be made by an accountant at the completion of each fiscal year, if so directed by the Board of Directors or if requested to do so by a First Montgagee in accordance with Section 10.3 hereof, and shall prepare an annual budget and a statement of income and experditures, and such other duties as may from time to time be assigned by the Board of Directors or by the President.

## ARTICLE $X$

AMENDMENTS

For a period of five (5) years after recordation of the Declaration, the Declarant may unilaterally make any amendment to these Bylaws which is required by any of the Federal Mortgage Agencies or the District of Columbia, as a condition of approval of the Declatation, the Articles of Incorporation of the Association or these Bylaws. After such five (5) year period, or to make any material amendment to these Bylaws which is not required by the Federal Mortgage Agencies or the District of Columbia, the consent of (i) at least sixty-seven percent ( $67 \%$ ) of the Class A Members and (i) the Class B Member, so long as the Class B membership exists, shall be required and, subject to the provisions of Article XI, Section 2 of the Declaration, the consent of at least fify-one percent ( $51 \%$ ) of the First Mortgagees shall be required. "Material" amendments shall be those described in Article VII, Section I of the Declaration. Subject to the right of the Declarant set forth in Article IX, Section 4 of the Declaration, any non-material amendment to these Bylaws, after such three (3) year period, may be made at any annual or special meeting of the Association by a vote of sixty-seven percent ( $67 \%$ ) of the Mermbers.

## ARTICLEX <br> MISCELLANEOUS

101 Proof of Ownership/Voter Designation. Every person becoming an Owner of a Lot shall immediately fumish to the Board of Directors a photocopy of the recorded instrument vesting in that person such ownership, which instrument shall remain in the fles of the Association. A Member shall not be deemed to be in good standing nor shall he or she be entitied to vote at any anmal or special meeting of the Association unless this requirement is frast met.

Pror to each anual meeting or special meeting of the Association, any corporation, partnership or trust owning a Lot shall advise the Secretary of the Association which of its officers, partners or trustees are designated to vote that Lot's vote.
10.2 Character of Association. This Association is not organized for profit. No Member, member of the Board of Directors, or offcer shall receive any pecuniary profit from the operation thereof, and in no event shall any part of the funds or assets of the Association be distributed to, or inure to the benefit of, any Director, offcers or Members. A reasonable salary may be paid to any Member who is in the employ of the Association for his or her services as such
employee, and that any Member, Manager, Director, or officer may, from time to time, be reimbursed for his or her actual and reasonable expenses incurred in connection with the administration of the affars of the Association.

103 Inspection of Records/Audit. The Association shall make avalable to Owners and their mortgagees, current copies of the Declaration, Anticles of moorporation, Bylaws and the Book of Resolutions goveming the Property and the books, records and financial statements of the Association. "Awailable" means avalable for inspection upon request during nomal business hours or other reasonable circumstances at the office of the Association where copies may be purchased at reasonable cost.

Upon ten (10) days priot written notice to the Association, and upon payment of a reasonable fee, any Owner or such Owner's First Mortgagee shall be fumished a statement of his or her accounting, seting forth the amount of any unpaid assesments or other charges due and owing from such Owner.

The Association shall also be required to make available to prospective purchasers. or to Owners who are the contract sellers of Lots, within foutcen (14) days of a written request and payment of a reasonable fee therefor, current copies of the Declaration, Bylaws, Articles of Incorporation, and Book of Resolutions governing the Property and the most recent annual financial statement of the Association, if such statement is prepared.
10.4 Indemnification. The Association shall indemmify every present and former Director, officer, agent, or employee against loss, costs, and expenses, including atomeys' fees reasonably incurred in comection with any action, suit or proceeding in which such person may be made a party by reason of being, or having been such Director, officer, agent or employee of the Association, except as to matters concerning which such person shall be finally adudged to be hable for gross negligence, williul misconduct or fraud. Any such indemnification shall be limited to and may only be paid out of the insurance proceeds provided by an insurer fumishing Officers and Directors Errors and Omissions insurance coverage or similar protection and any other insurance protecting the Association from liability because of the negligent acts of its servants, including insurance covering motor vehicies or public liablity, property damage, medical and other similar coverage, it being the intent and purpose of this Section 10.4 to timit all payments or settlements in indemnification to the actual proceeds of insurance policies received by the Association, provided, however, any deductible shall be paid by the Association. In the event of a settlement, the settemen shall be approved by the Board of Directors, and paid by the insurance carier out of the insurance proceeds.
10.5 Corporate Seal. The Board of Directors may, if it so elects, adopt a seal which shall have inscrbed thereon the name of the Association and the words "District of Columbia" and the year of incorporation.
10.6 Eiscal Year. The fiscal year of the Association shall begin on the lst day of Janury and end on the 3 Ist day of December of every year, unless changed by the Board of Directors. The frest year shall begin on the date of incorporation.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands as of the I 1 day of Cetben 1999.

CAPITOL SQUARE HOMEOWNERS ASSOCIATION, INC.


## CERTIFICATION

I, the undersigned, do hereby certify:
THAT I am the duly elected and acting secretary of Capitol Square Homeowners Association, Inc. a District of Columbia nonprofit corporation.

THAT the foregoing Bylaws constitute the original Bylaws of said Association, as duly adopted at a Meeting of the Board of Directors thereof, held on the 21 day of Didfel 1999


## EXFMBIT A

## LEGAL DESCRIPTION OE THE PROPERTY

All those certain parcels situate in the District of Columbia, and more particularly described as follows:

Lot numbered Thiry-four (34) in Square numbered Four Hundred Thiteen (413) in a subdivision made by Capitol Square Homes LLC, as per plat recorded in Liber 193 at folio 82 in the Office of the Surveyor for the District of Columbia.

